



Mecosta-Osceola Intermediate School

15760 190th Avenue, Big Rapids, Michigan 49307-9096

Phone: (231) 796-3543 Fax: (231) 796-3300

www.moisd.org

MOISD is Accepting Bids for the Installation of Asphalt or Concrete Pavement

04/13/2026

SECTION 1: INTRODUCTION

The Mecosta-Osceola Intermediate School District (MOISD) is requesting proposals from qualified contractors for the completed installation of either asphalt or concrete pavement at the MOISD Campus, Big Rapids, MI 49307, locations as designated on the attached map as "A, B, C, and D". This project must be designed to accommodate bus traffic and meet all state and federal laws and regulations.

SECTION 2: PROJECT OVERVIEW

The project scope includes, but is not limited to, the preparation, grading, and installation of either asphalt or concrete pavement over designated areas of the MOISD transportation facility. The installation must meet the structural and functional requirements necessary to support frequent heavy vehicle traffic.

SECTION 3: GENERAL INFORMATION

3.1 Issuing Office:

Mecosta-Osceola Intermediate School District
Superintendent's Office
15760 190th Ave
Big Rapids, MI 49307

3.2 Key Dates:

- RFP Issue Date: April 13, 2026
- Mandatory Pre-bid Walk Through: April 20, 2026, at 9 a.m.
 - Pre-bid site location: 602 S. Bronson Avenue, Big Rapids, MI 49307 (parking lot)
- Proposal Submission Deadline: May 4, 2026, at 2 p.m.
- Bid Opening Date: May 4, 2026, at 2 p.m.
- Project Completion Deadline: August 7, 2026, 2025

**Late submissions will not be considered. If bidders have concerns regarding the project timeline, they may submit a statement of concern as an appendix to their proposal.*

SECTION 4: SCOPE OF WORK

4.1 Site Preparation:

- Removal of existing pavement or unsuitable materials as necessary.
- Grading and compaction of the subbase.
- Installation of drainage infrastructure as required by site conditions.
- Contractor must obtain all necessary local permits prior to the commencement of work.



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4.2 Pavement Installation:

- **Asphalt Pavement:**
 - Installation of a minimum 8-inch thick aggregate base.
 - Placement of a 2-inch asphalt base course using 13A HMA Material or equal.
 - Application of a 1.5-inch asphalt surface course using 5E, HMA Material or equal.
- **Concrete Pavement:**
 - Installation of a minimum 8-inch thick compacted aggregate base.
 - Placement of a 6-inch reinforced concrete slab.
 - Use of expansion joints and appropriate curing time per industry standards.

4.3 Compliance & Testing:

- Compliance with Michigan Department of Transportation (MDOT) and American Concrete Institute (ACI) standards.
- Quality control testing of materials and compaction standards.
- Compliance with the site's stormwater management plan in accordance with Michigan environmental standards.
- Contractors must adhere to specific stormwater runoff and infiltration rate guidelines outlined by the City of Big Rapids.

4.4 Final Site Work:

- Striping and signage installation.
- Site clean-up and restoration including topsoil, seed, fertilizer, and mulch around perimeter of lots.
- Project close-out documentation and final inspection.
- Contractor must provide a warranty period for workmanship defects.

SECTION 5: BIDDER QUALIFICATIONS

Interested bidders must demonstrate the following:

- Minimum of five (5) years of experience in pavement installation for heavy vehicle traffic.
- Compliance with all applicable federal, state, and local laws, including ADA requirements where applicable.
- Ability to provide a bid bond and performance bond.
- Valid licenses, certifications, and insurance coverage.

SECTION 6: PROPOSAL SUBMISSION REQUIREMENTS

Proposals must include the following information:

1. **Company Information:** Name, address, contact information, and relevant experience.
2. **Project Understanding & Approach:** Description of the work plan, including methodology, timeline, and materials to be used.
3. **Cost Proposal:** Itemized breakdown of costs for labor, materials, and any additional expenses. Individual for each of the (4) projects labeled "A, C, B, and D" on the map.
4. **References:** Three (3) references from similar completed projects.
5. **Timeline:** Compliance with estimated start and completion dates.
6. **Bid Bond:** A bid bond in the amount of 10% of the total bid price must be submitted as part of the proposal.
7. **Performance Bond:** (100%) of the contract value.



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SECTION 7: SELECTION CRITERIA

Proposals will be evaluated based on:

- Compliance with RFP requirements.
- Experience and qualifications.
- Cost competitiveness.
- Proposed timeline and project approach.
- References and past performance.
- Compliance with Legal Requirement.

SECTION 8: LEGAL REQUIREMENTS

All work must comply with applicable local, state, and federal laws, including environmental and safety regulations. The selected contractor must adhere to all stormwater management requirements as outlined in the project plans.

SECTION 9: WARRANTY & MAINTENANCE

- The contractor must clearly outline the warranty period and provide detailed warranty guidelines.
- Maintenance obligations must be outlined, including any post-construction inspections required by MOISD.

SECTION 10: CONTACT FOR INQUIRIES OR QUESTIONS

- **Inquiries or questions regarding the bid will be accepted until April 30, 2026. Please contact:** Mark R. Klumpp, Special Projects Coordinator
Phone: (231) 796-3543 or email spcklumpp@moisd.org

SECTION 9: APPENDICES

1. Appendix A – Proposal Submission Form
2. Appendix B – Reference Check Form
3. Appendix C – Bidder Timeline Concern Statement (if applicable)
4. Appendix D- Affidavit of Familial Relationships
5. Appendix E- Affidavit of Compliance With School Safety Initiative Legislation
6. Appendix F -Affidavit of Compliance - Iran Economic Sanctions Act

SECTION 11: DEADLINE AND BID SUBMISSION REQUIREMENTS

- ***All bids must be submitted in sealed envelopes clearly marked on the outside of the envelope "Asphalt/Concrete Bid".***
- **Sealed bids will be accepted until 2 p.m. on May 4, 2026, and should be addressed to:**
Mecosta-Osceola ISD
Superintendent's Office
"Asphalt/Concrete Bid"
15760 190th Avenue
Big Rapids, MI 49307
- **Bid Opening Date: May 4, 2026 at 2 p.m.**
 - Bid opening location: MOISD Board of Education Office, 15760 190th Ave, Big Rapids, 49307



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SECTION 12: RESERVATION OF RIGHTS

MOISD reserves the right to:

- Accept or reject any or all bids, in whole or in part, waive informalities, and negotiate with selected contractors.
- Modify or cancel the RFP.
- Accept the bid that best serves the interests of the district.
- Request additional information.
- The MOISD is an equal opportunity employer.

APPENDIX A – PROPOSAL SUBMISSION FORM

Vendor Information:

- Company Name: _____

- Address: _____

- Contact Person: _____

- Phone: _____

- Email: _____

Acknowledgment of RFP Requirements:

By signing below, the bidder acknowledges that they have read and understood all the requirements of the RFP and agree to comply with all stated terms and conditions.

Authorized Representative Name: _____

Title: _____

Signature: _____ Date: _____

APPENDIX B – REFERENCE CHECK FORM

Vendor Information:

- Company Name: _____

- Contact Person: _____

- Phone: _____

- Email: _____



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Reference #1:

- Organization Name: _____
- Contact Person: _____
- Phone: _____
- Email: _____
- Project Description: _____
- Completion Date: _____

Reference #2:

- Organization Name: _____
- Contact Person: _____
- Phone: _____
- Email: _____
- Project Description: _____
- Completion Date: _____

Reference #3:

- Organization Name: _____
- Contact Person: _____
- Phone: _____
- Email: _____
- Project Description: _____
- Completion Date: _____



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APPENDIX C – BIDDER TIMELINE CONCERN STATEMENT

If the bidder has concerns regarding the project timeline outlined in the RFP, they may provide a statement below explaining their concerns and proposing alternative scheduling considerations.

Statement of Concern:

Proposed Alternative Schedule (if applicable):

Authorized Representative Name: _____

Title: _____

Signature: _____ Date: _____



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APPENDIX D- Affidavit of Bidder – Familial Relationships Form

The undersigned, the owner or authorized officer of (the “Bidder”), pursuant to the familial disclosure requirement provided in the Mecosta-Osceola Intermediate School District’s (the “MOISD”) RFP, hereby represent and warrant, except as provided below, that no familial relationships exist between the Bidder or any employee of the above mentioned MOISD, and any member of the Boards of Education of the District or the Superintendents of the MOISD.

List any Familial Relationships:

BIDDER: _____

By: _____

Its: _____

STATE OF _____)

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____ 20____, by

_____.

_____, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____



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APPENDIX E - Affidavit of Bidder - Compliance with School Safety Initiative Legislation

The undersigned, the owner or authorized officer of (the "Bidder"), certifies to Mecosta-Osceola Intermediate School District (the "MOISD"), that any and all persons who will work directly or indirectly for the Bidder, including, but not limited to, Bidder's employees, agents, vendors, subcontractors or consultants, and who will work at or on any MOISD property, shall at all times be in compliance with MCL 380.1230, 380.1230a, 380.1230c, 380.1230d, and 380.1230g and have not been convicted of any "listed offenses".¹ The Bidder further warrants and represents that all persons who will work directly or indirectly for the Bidder, including, but not limited to, Bidder's employees, agents, vendors, subcontractors or consultants, and who will work at or on any MOISD property, shall at all times be in compliance with MCL 380.1230, 380.1230a, 380.1230c, 380.1230d, and 380.1230g. In this regard, Bidder agrees, without limitation, to report within three (3) business days to the MOISD when any such person is charged with a crime listed in Section 1535a(1) of the Revised School Code² or a substantially similar law, and to immediately report to the MOISD if that person is subsequently convicted, pled guilty or pled no contest to that crime.

BIDDER: _____

By: _____

Its: _____

STATE OF _____)

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____ 20 __, by

_____.

_____, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____

¹The term listed offenses means those defined in section 2 of the Sex Offenders Registration Act (SORA), MCL 28.722 ²MCL.380.1535a(1). 50



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APPENDIX F - AFFIDAVIT OF COMPLIANCE - IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of (the "Bidder"), certifies to Mecosta- Osceola Intermediate School District (the "MOISD"), that any and all persons who will work directly or indirectly for the Bidder, is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Bidder is awarded a Contract as a result of the aforementioned Request for Proposal, the Bidder will not become an "Iran Linked Business" at any time during the course of performing under the Contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater, the cost of the MOISD's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on an Invitation To Bid for three (3) years from the date that it is determined that the person has submitted the false certification.

BIDDER: _____

By: _____

Its: _____

STATE OF _____)

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____ 20__, by

_____.

_____, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____



Mecosta County GIS



Map Publication:
04/06/2026 12:53 PM



Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Mecosta County expresses no warranty for the information displayed on this map document.